

BOARD OF EDUCATION

PRAIRIE-HILLS ELEMENTARY SCHOOL DISTRICT

MINUTES OF A REGULAR MEETING

District Annex Board Room

3015 West 163rd Street

Markham, IL 60428

June 15, 2020

A. Call to Order and Pledge of Allegiance (2:220)

President Ms. Sharron Davis called the meeting to order at 2:10p.m. virtually.

B. Roll Call (2:220)

The following members were present: Ms. Joyce Dickerson, Ms. Sharron Davis, Ms. Juanita Jordan, Ms. Elaine Walker, Mrs. Kathy Taylor and Ms. Barbara Nettles. Absent: Mrs. Natalie Myers.

Also present were: Dr. Kimako Patterson, Superintendent, Mrs. Julia Veazey, Assistant Superintendent, Mrs. Carrie Ablin, Director of Student Services, Mrs. Deborah Clayton, Chief School Business Official and Dr. Kenneth Scott, Director of Human Resources.

C. Presentation (3:60 & 8:30)

N/A

D. Approval of Minutes

Mrs. Taylor moved and it was seconded by Ms. Dickerson to approve the minutes of the May 4, 2020 Special Board Meeting. On roll call the following members voted aye: Mrs. Taylor, Ms. Walker, Ms. Dickerson, Ms. Jordan, Ms. Nettles and Ms. Davis. Nays: None. Absent: Mrs. Myers.

Motion Carried

Ms. Dickerson moved and it was seconded by Mrs. Taylor to approve the minutes of the May 4, 2020 Work Session Meeting. On roll call the following members voted aye: Ms. Nettles, Ms. Jordan, Ms. Dickerson, Ms. Walker, Mrs. Taylor, and Ms. Davis. Nays: None. Absent: Mrs. Myers.

Motion Carried

Ms. Dickerson moved and it was seconded by Mrs. Taylor to approve the minutes of the May 18, 2020 Regular Business Meeting. On roll call the following members voted aye: Ms. Nettles, Ms. Jordan, Ms. Dickerson, Ms. Walker, Mrs. Taylor, and Ms. Davis. Nays: None. Absent: Mrs. Myers.

Motion Carried

E. President's Report

Ms. Jordan shared with the Board relevant information taken from the various meetings she has attended. Topics reported were related to District Policies and COVID-19 Pandemic issues. Ms. Jordan then shared with the Board that the 2020 CUBE Conference will now be virtual beginning September 22nd through September 24, 2020.

F. Superintendent's Report

Dr. Patterson shared with the Board that she will host the first Back to School Committee Meeting on Tuesday, June 16, 2020 at 10:30am. Dr. Patterson commented that the committee currently has over 30 members made up of Board Members, Administrators, parents and staff. Next, Dr. Patterson informed the Board that she has purchased masks for staff and students from PreK-8th grade.

G. Board of Education – Action Items (2:10 & 2:20)

G1. Aprove 2020-2021 Superintendent's Compensation

Ms. Dickerson moved and it was seconded by Mrs. Taylor to table item G1 to discuss in Executive Session. On roll call the following members voted aye: Ms. Nettles, Ms. Jordan, Ms. Dickerson, Ms. Walker, Mrs. Taylor, and Ms. Davis. Nays: None. Absent: Mrs. Myers.

Motion Carried

Ms. Dickerson moved and it was seconded by Mrs. Taylor to untable item G1 from Executive Session. On roll call the following members voted aye: Ms. Nettles, Ms. Jordan, Ms. Dickerson, Ms. Walker, Mrs. Taylor, and Ms. Davis. Nays: None. Absent: Mrs. Myers.

Motion Carried

Ms. Taylor moved and it was seconded by Ms. Walker to Approve the 2020-2021 Superintendent's Compensation. On roll call the following members voted aye: Ms. Nettles, Ms. Jordan, Ms. Dickerson, Ms. Walker, Mrs. Taylor and Ms. Davis. Nays: None. Absent: Mrs. Myers.

Motion Carried

G2. Approve the Termination of 12 Month Employee

Ms. Jordan moved and it was seconded by Mrs. Taylor to Approve the Termination of 12 month employee, Mr. David Walker. On roll call the following members voted aye: Ms. Nettles, Ms. Jordan, Mrs. Myers, Ms. Dickerson, Ms. Walker, Mrs. Taylor, and Ms. Davis. Abstain: Ms. Walker. Nays: None. Absent: Mrs. Myers.

Motion Carried

G3. Approve 2020-2021 Administrative Contracts

Ms. Jordan moved and it was seconded by Ms. Dickerson to Approve the 2020-2021 Administrative Contracts. On roll call the following members voted aye: Ms. Nettles, Ms. Jordan, Ms. Dickerson, Ms. Walker, Mrs. Taylor, and Ms. Davis. Nays: None. Absent: Mrs. Myers.

Motion Carried

Mrs. Taylor moved and it was seconded by Ms. Jordan to create a Consent Agenda for items G4-G16, as well as, items I1 and I3. On roll call the following members voted aye: Ms. Nettles, Ms. Jordan, Ms. Dickerson, Ms. Walker, Mrs. Taylor, and Ms. Davis. Nays: None. Absent: Mrs. Myers.

Motion Carried

Ms. Walker moved and it was seconded by Ms. Jordan to Approve Consent Agenda. On roll call the following members voted aye: Ms. Nettles, Ms. Jordan, Ms. Dickerson, Ms. Walker, Mrs. Taylor, and Ms. Davis. Nays: None. Absent: Mrs. Myers.

Motion Carried

G4. Approve K-8 Math Textbook Adoption

Approved on Consent Agenda

G5. Approve Budget Timeline and Prepared Designee

Approved on Consent Agenda

G6. Approve 2020-2021 Non-Union Raises

Approved on Consent Agenda

G7. Approve 2020-2021 Online Subscription Renewals

Approved on Consent Agenda

G8. Approve Dr. Anthony Muhammad (Institute Day Speaker)

Approved on Consent Agenda

G9. Approve Policies for 30-day Posting

Approved on Consent Agenda

G10. Approve the Apple Education/Financial Services Purchase Proposal

Approved on Consent Agenda

G11. Chicago Billboard FY21 Renewal Contract

Approved on Consent Agenda

G12. Approve the Johnson Controls FY21 Renewal Contract

Approved on Consent Agenda

G13. Approve the Resolution Designating Interest Earnings

Approved on Consent Agenda

G14. Approve the PCG (Easy IEP) FY21 Renewal Contract

Approved on Consent Agenda

G15. Approve Providence Capital Network Resolution & Master Lease Agreement

Approved on Consent Agenda

G16. Approve the Teaching Strategies Gold FY21 Renewal Contract and Invoice

Approved on Consent Agenda

H. Audience Participation (2:30)

N/A

I. Administration – Action Reports (2:20)

I1. Approve Personnel Recommendations

Approved on Consent Agenda

I2. Approve Outside Contracts

N/A

I3. Approve Professional Assignment Request

Approved on Consent Agenda

I4. Approve Invoices

Ms. Jordan moved and it was seconded by Ms. Walker to approve the June 15, 2020 Main Invoices. On roll call the following members voted aye: Mrs. Taylor, Ms. Dickerson, Ms. Nettles, Ms. Walker, Ms. Jordan and Ms. Davis. Nays: None. Absent: Mrs. Myers.

Motion Carried

<u>Date</u>	<u>Fund</u>	<u>Amount</u>
6-15-20	Education	\$954,631.40
6-15-20	Operations and Maintenance	\$603,873.21
6-15-20	Debt Service	\$ 5,503.68
6-15-20	Transportation	<u>\$118,857.27</u>
		\$1,682,865.56

I5. Approve Payroll and Benefits

Mrs. Taylor moved and it was seconded by Ms. Jordan to approve the May 15th and May 29, 2020 Payrolls. On roll call the following members voted aye: Ms. Dickerson, Mrs. Taylor, Ms. Walker, Ms. Jordan, Ms. Nettles and Ms. Davis. Nays: None. Absent: Mrs. Myers.

Motion Carried

<u>Date</u>	<u>Fund</u>	<u>Amount</u>
5-15-20	Net	\$465,764.16
5-15-20	Liabilities	<u>\$395,146.43</u>
	Total:	\$860,910.59

<u>Date</u>	<u>Fund</u>	<u>Amount</u>
5-29-20	Net	\$481,385.50
5-29-20	Liabilities	<u>\$390,334.34</u>
	Total:	\$871,719.84

J. Administration – Information Reports (3:50)

1. Business Affairs

Mrs. Clayton reported that the District's Pre-Audit has been completed. The regular audit is scheduled for October 2020. Mrs. Clayton continued with a brief Construction update, sharing that the Re-Bid is scheduled for June 17, 2020. The remainder of her report was as presented.

2. Curriculum Instruction and Technology

Mrs. Veazey gave a brief Curriculum update highlighting the success of the 8th Grade Virtual Graduation and Parade, as well as, the End of the Year Celebration-Celebrating Diversity Event. Mrs. Veazey then commented on the Remote Learning Summer Program announcing that they are implementing an Algebra Camp for 7th grade students and that every Friday students will have the opportunity to attend a Virtual Field Trip. The remainder of her report was as presented.

3. Human Resources

Dr. Scott gave a brief Human Resources update as it related to new hires, resignations, terminations and FMLA's. Dr. Scott then commented that since the menu change for the Free Breakfast and Lunch Program the number of meals provided daily has nearly tripled. Dr. Scott further stated that the average meal has generated a significant increase in revenue for the District. The remainder of the Food Service report and the Buildings & Grounds report were as presented.

4. Student Services

Mrs. Ablin's Student Services report included updates on the progress of the online registration, as well as, informed the Board that open/in-person Registration is still scheduled for July 2020 pending the current phase of our state. Mrs. Ablin also reported that registration is well past the number of students registered this time last year. The remainder of her report was as presented.

K. New Business (2:20)

Dr. Patterson informed the Board of a new FOIA received requesting information about our recent Construction Bid. Dr. Patterson stated that it is being reviewed and we will respond accordingly.

L. Executive Session (2:200)

Mrs. Taylor moved and it was seconded by Ms. Jordan to go into Executive Session. On roll call the following members voted aye: Ms. Jordan, Ms. Dickerson, Mrs. Taylor, Ms. Nettles, Ms. Walker and Ms. Davis. Nays: None. Absent: Mrs. Myers.

Motion Carried at 2:15p.m.

Ms. Jordan moved and it was seconded by Ms. Dickerson to adjourn Executive Session. On roll call the following members voted aye: Ms. Jordan, Ms. Dickerson, Mrs. Taylor, Ms. Nettles, Ms. Walker and Ms. Davis. Nays: None. Absent: Mrs. Myers.

Motion Carried at 2:35p.m.

Ms. Dickerson moved and it was seconded by Mrs. Taylor to reconvene the Executive Session. On roll call the following members voted aye: Ms. Jordan, Ms. Dickerson, Mrs. Taylor, Ms. Nettles, Ms. Walker and Ms. Davis. Nays: None. Absent: Mrs. Myers.

Motion Carried at 3:40p.m.

Mrs. Taylor moved and it was seconded by Ms. Walker to adjourn the Executive Session. On roll call the following members voted aye: Ms. Jordan, Ms. Dickerson, Mrs. Taylor, Ms. Nettles, Ms. Walker and Ms. Davis. Nays: None. Absent: Mrs. Myers.

Motion Carried at 3:45p.m.

Ms. Jordan moved and it was seconded by Ms. Dickerson to Approve the Minutes of the May 4, 2020 Executive Session of the Special Meeting. On roll call the following members voted aye: Ms. Jordan, Ms. Dickerson, Mrs. Taylor, Ms. Nettles, Ms. Walker and Ms. Davis. Nays: None. Absent: Mrs. Myers.

Motion Carried

Ms. Jordan moved and it was seconded by Ms. Dickerson to Approve the Minutes of the May 4, 2020 Executive Session of the Work Session. On roll call the following members voted aye: Ms. Jordan, Ms. Dickerson, Mrs. Taylor, Ms. Nettles, Ms. Walker and Ms. Davis. Nays: None. Absent: Mrs. Myers.

Motion Carried

M. Adjournment (2:200)

Ms. Jordan moved and it was seconded by Ms. Walker to adjourn the June 15, 2020 Board Meeting. On verbal vote all members present voted aye. Nays: None. Absent: Mrs. Myers.

Motion Carried 3:55p.m.

Submitted by:

Ms. S. Davis, President

Ms. B. Nettles, Secretary